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To: All Councillors

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Calls may be recorded for training or monitoring

Date: 8 September 2022

Dear Councillor

A Meeting of the EXECUTIVE was held on Tuesday, 6 September 2022. The Decisions taken at the meeting are set out below.

The deadline for call-in of any of these decisions for scrutiny (within five working days) will be **NOON ON THURSDAY, 15 SEPTEMBER 2022**. Members must notify Robin Taylor, Head of Policy and Governance, by e-mail, telephone or letter if they wish to refer a decision to the appropriate Overview and Scrutiny Committee. The Constitution requires that **five non-Executive Members may call-in** a decision of the Executive for scrutiny.

Members should contact their Chairman or Vice-Chairman before calling any items in.

Yours sincerely

ROBIN TAYLOR

Head of Policy and Governance



## **NOTE FOR MEMBERS**

The item numbers below correspond to the item numbers on the Executive Agenda.

### **AGENDA**

6. **AFFORDABLE HOMES SUPPLEMENTARY PLANNING DOCUMENT UPDATE - TO APPROVE DOCUMENT FOR PUBLIC CONSULTATION**

**RESOLVED**

1. That authority be delegated to the Head of Housing Delivery and Communities after consultation with the relevant Portfolio Holders to correct any typographical errors and make changes to the paragraphs relating to planning raised in the debate; and
2. that the draft Affordable Housing Supplementary Planning Document Update be published for public consultation between midday 17.10.22 - midday 28.11.22.

[Services Overview and Scrutiny Committee]

7. **REPORT OF THE OVERVIEW AND SCRUTINY WORKING GROUP ON HOUSING ALLOCATIONS**

**RESOLVED**

That the Head of Housing Delivery and Communities be instructed to implement the following recommendations:

1. The Council should keep the income threshold at £60,000 per annum and the savings threshold at £30,000. However, this should be reviewed by the Resources Overview and Scrutiny committee or another appropriate O&S committee within 12-18 months.
2. Establish a process to signpost applicants who are unable to join the housing register due to the income or savings threshold to Affordable Home Ownership Schemes notably shared ownership.
3. Maintain the existing position that children will only be accommodated in one home even if a 50/50 residence arrangement exists. An exception will be made if there is a court order in place requiring this or if Surrey County Council Children's Services (or an equivalent organisation elsewhere) provide compelling evidence that a second home is required.
4. Only housing related debts such as rent arrears and deposit scheme debts to Waverley Borough Council, housing

associations and to private landlords should be taken into account when considering eligibility for either inclusion on the housing register or the allocation of a property. Other debts owed to the Council such as council tax or housing benefit overpayments would be disregarded for these purposes. Housing related debts to private sector landlords is currently under review.

5. Establish a process by which the Housing Options team signpost applicants unable to join the housing needs register due to debts to local debt advice charities.

[Services Overview and Scrutiny Committee]

8. UPDATE ON THE MUSEUM OF FARNHAM MEND APPLICATION

**RESOLVED**

That the Executive agrees to the Council committing £100,000 of capital funding as a partnership contribution to an overall match fund commitment of £200,000.

However, if circumstances are as such that:

- I. the Council is awarded the full grant of £638,000 requested of MEND;
- II. the legal and financial terms and conditions of grant are agreeable to the Council;
- III. every effort to obtain partnership funding from external sources is being explored and is ongoing;

the Executive supports a recommendation in principle to the Council to make up the match funding shortfall based on a value for money appraisal and the identification of an available budget to enable the project to proceed to the construction phase.

[Services Overview and Scrutiny Committee]

9. BRIGHTWELLS YARD, FARNHAM - UPDATE

**RESOLVED**

- That the grant of the proposed Deed of Easement between the Council, Crest and BTR Farnham Ltd, as set out in Annexe 1 be approved and that the Strategic Director is delegated to be able to agree easements on similar terms for those individual properties that request it and Thames Valley Metropolitan Housing.

- That the updates to the Head Lease Plan as set out in Annexe 2 be approved.

**[Resources Overview and Scrutiny Committee]**

**For further information or assistance, please telephone Louise Fleming,  
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